



APPLICATION TO TRADE LICHFIELD FOOD FESTIVALS 2025

Please note: That this must be completed fully or your application may not be processed.

We have limited Premium Spaces for these events & these spaces are allocated on a first come, first serve basis. In the event that all Premium spaces are taken when your application is processed, you will be allocated a standard pitch.

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| Business Owner Name | |
| Full Trading Name | |
| Full Trading Address (This must match all insurance and EHO registration) | |
| Mobile Number | |
| Landline Number | |
| Email Address | |
| National Insurance Number | |

Lichfield Food Festival Pricing - A deposit of 40% is due immediately once an application has been accepted (invoice issued) - Pitches will not be allocated until deposit is received, this is on a first come first serve basis, if not received with 14 days of invoice we reserve the right to remove your booking from the selected event.

All prices are exclusive of VAT - VAT is charged at the applicable current rate

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| <p>Lichfield Spring Food Festival</p> <p><input type="checkbox"/> 17th May <input type="checkbox"/> 18th May</p> <p>Lichfield Summer Food Festival</p> <p><input type="checkbox"/> 23rd August <input type="checkbox"/> 24th August</p> <p><input type="checkbox"/> 25th August</p> <p>Lichfield Christmas Food Festival</p> <p><input type="checkbox"/> 13th December <input type="checkbox"/> 14th December</p> <p>Please tick which days you wish to attend</p> | <p>3m x 3m Pitches</p> <p>Premium Pitch £175 per day</p> <p><input type="checkbox"/></p> <p>3m x 3m Pitches</p> <p>Standard Pitch £135 per day</p> <p><input type="checkbox"/></p> | <p>4.5m x 3m Pitches</p> <p>Premium Pitch £260 per day</p> <p><input type="checkbox"/></p> <p>4.5m x 3m Pitches</p> <p>Standard Pitch £200 per day</p> <p><input type="checkbox"/></p> | <p>6m x 3m Pitches</p> <p>Premium Pitch £350 per day</p> <p><input type="checkbox"/></p> <p>6m x 3m Pitches</p> <p>Standard Pitch £270 per day</p> <p><input type="checkbox"/></p> |
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Premium Pitches are located on Market St / Conduit St / Market Square / Dam Street (bottom) / Bore Street (bottom)

Pricing for larger vehicles/pitches available upon request, prices are charged for total overall length including towing hitches & door access

Gazebo / Vehicle / Trailer: Please give a full description including total length & include a photograph with application

Please Note: All vehicles/trailers/gazebos should be in good condition and be subject to H&S/EHO Inspections upon request

Please give a full description of the goods you wish to sell at the event:

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|---|--|
| Please state which Local Authority / Environmental Health Department you are registered with? | |
| When was your last inspection? Please Note: It is a requirement that you provide a copy of your latest report and hygiene rating, and that you have achieved a minimum rating of 4 . All reports MUST include the business name on it. | |
| Please indicate your current FSA Rating Please include a copy of this rating when sending the application. | |
| Have you received and read our Terms & Conditions? Please include a completed copy of this when sending the application. | |

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| Do you have Public Liability Insurance with a minimum cover of £5,000,000? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Please Note: Proof of your Public Liability Insurance is required before a trader is allowed to trade and a copy of your certificate of insurance must be enclosed with this application as an attachment or supplied via post before trading. This must include your trading name and name to match the application. | |
| Insurance Company Name | |
| Policy Number | |
| Expiry Date of policy | |

Please Note: In the event that your application is unsuccessful you will be contacted directly by our admin team, please do not send deposits until your application has been confirmed, confirmation is via email and on issue of invoice. In the event that Cocker Hoop Creative have to cancel the event an option will be made of full refund or transferring fees to an alternative Event/Festival

Applicant Statement: By signing this document I agree to comply with the Terms and Conditions of Cocker Hoop Creative Ltd and obtain relevant Public Liability Insurance / EHO Inspection / Required rating of 4 or above.

Please return this completed form to: admin@cockerhoopcreative.com / or by post to:

Cocker Hoop Creative Ltd, 27 Curborough Hall Farm Countryside Centre, Watery Lane, Staffordshire, WS13 8ES

We will hold your details on file where necessary and reserve the right to disclose this to the Environmental Health Department and Trading Standards or other statutory agencies.

On occasions we are asked to pass on details of stall holders to other interested parties e.g other markets. If you do not agree to this please tick the box - I do not wish my details to be shared.

Print Name:

Signature:

EVERY APPLICANT will require a Special Events Trading Licence to trade at any Lichfield event, Cocker Hoop Creative Ltd will invoice and apply for this licence on your behalf, no person will be allowed to trade without this.

Note: Please DO NOT make payment until your booking has been confirmed

BACS Details: Cocker Hoop Creative Ltd, HSBC, Sort Code: 401220 Account No: 01623176

Please ensure your invoice number is used as a reference on all payments.

All cheques should be made payable to: Cocker Hoop Creative Limited

Business Address: - Cocker Hoop Creative Ltd, 27 Curborough Countryside Centre, Watery Lane, Lichfield, WS13 8ES.